

Online Virtual Class Meetings Consent Form.

Class name: _____

Although we are unable to be together as a class at the moment, we would like to use virtual meetings to enable the children to meet, talk, share and be with each other. We need to be sure that you are clear on how these meetings will work, what we will do and what we expect you to do to keep your child safe online.

Completed by the class teacher/s

The online platform that we will be using is (name of platform) _____

The meeting(s) will take place on various dates and times and an invitation to the meeting will be sent to you via the Seesaw app or class email.

In order to make your child safe online, we ask that you do the following:

- Access to the platform must be made through the parent/carer's account.
- An appropriate adult, parent /carer will remain in the room with your child during the video call to help or join in.
- Where possible, your child must take part in the video call in a suitable communal environment. We appreciate that this is not always possible and some video calling software has a built in option to 'blur' the background. – you may wish to turn this feature on. All members of the household must be aware the call is taking place and make sure they behave appropriately when nearby or in the background.
- Your child must be appropriately dressed.
- You will make sure you have 'logged off' the call correctly and signed out before turning off any devices.
- Meetings are not to be recorded or shared on any other platform by any party.

In order to protect your child, we will:

- Have a minimum of two adults present throughout the video call who will stay on the call until all pupils have 'logged off'.
- Teachers will watch and check any links or videos that may be shown to the children.
- Teachers will use appropriate behaviour throughout the call.
- All teachers will ensure they are in a communal living space throughout the call. Where possible, they will blur the background in any video calls

In signing this you are confirming that (please tick all that apply)

- I have read, understood and agree to the above requirements.
- I give consent for your child to be part of online virtual meetings.

Signature _____ Parent/Carer

Name of child _____

Please complete the form and return to the class teacher via Seesaw. If we do not receive consent your child will be unable to join the call. These meetings are not compulsory but we would love to see as many children in the class joining the meeting.